

**Nigerian National Petroleum Corporation**  
**NNPC Towers, Herbert Macaulay Way, Central Business District,**  
**P.M.B. 190, Garki, Abuja – Nigeria.**

**Invitation for Pre-Qualification/Expression of Interest for the Rehabilitation of NNPC –  
Abuja International Diagnostic centre (AIDC)**

**(1) Introduction**

The Nigerian National Petroleum Corporation (NNPC) intends to rehabilitate its newly acquired purpose built-hospital – The Abuja International Diagnostic Centre (AIDC) located in Utako District, Abuja to a functional and operational state.

In compliance with the Public Procurement Act 2007 and the Bureau of Public Procurement guidelines, NNPC invites interested competent and reputable Contractors /Companies to submit pre-qualification documentation for the procurement of the Phase 1 Rehabilitation “Works” as described in section 2 below.

**(2) Brief Description of the Project**

**(Scope of Work)**

The “Works” to be executed in Phase I include but not limited to the following;

- (2.1) Cleaning and clearing of the facility;
- (2.2) Construction of a perimeter fence,
- (2.3) Installation of transformer and generator,
- (2.4) Provision of borehole, water treatment system and overhead storage facility,
- (2.5) Provision of additional car park and landscaping,
- (2.6) Renovation of blocks A, B and F (the scope, covering civil, electrical and mechanical works etc.) and Provision of IT infrastructure, etc.

### **(3) Pre-Qualification Requirements**

NNPC in Compliance with the provisions of Public Procurement Prospective Act 2007 and Bureau for procurement guidelines request interested companies to submit the detailed requirements listed below in their pre-qualification bid documents:

(3.1) Full details of company profile with Certificate of Incorporation in Nigeria, certified true copies of \_\_\_\_\_ memorandum and article of Association of the company and CAC form C02 and C07 (Particular of Directors).

(3.2) Company Tax Clearance Certificate for the last three (3) years (2012, 2013 and 2014).

(3.3) Evidence of VAT registration and Remittance.

(3.4) Evidence of compliance with part IV, 16(6d) of the Public Procurement Act 2007 as it relates to PENSION \_\_\_\_\_ (Certificate or exemption from PENCOM) and section 1(2) Pension Reform Act 2004.

(3.5) Evidence of compliance with the Industrial Training Fund (ITF) Amendment Act 2011 by inclusion of copy of \_\_\_\_\_ Compliance Certificate from the Industrial Training Fund.

(3.6) Audited account for the past three (3) years (2012, 2013 & 2014).

(3.7) Nigerian Content plan that demonstrate full utilization of Nigerian Labour and services with detailed \_\_\_\_\_ description of role, work scope and man-hours in order to achieve minimum target as set out in the \_\_\_\_\_ requirements of the NOFICD Act 2010.

(3.8) Current and in-place organizational structure with detailed experience and skill of key management \_\_\_\_\_ personnel with names. Provide evidence (personnel list and position organizational chart) percentage of \_\_\_\_\_ management that are Nigerian nationals and the percentage of the total workforce that are Nigerians.

(3.9) Detail past/present commitment to staff training and development of Nigerian personnel.

(3.10) Evidence of financial capability/Bank reference

(3.11) Evidence of relevant verifiable work experience on similar service in Nigeria over the past five (5) years. Please attach reference letters.

(3.12) List of verifiable similar service detailing companies that the service rendered to. Company full contact address (Not P.O. Box), Functional phone numbers and e-mail address.

(3.13) Confirm willingness to commence with the execution of this service on the basis of a letter of intent (LOI)

(3.14) Company's CASHES and QA/QC Policy & Details of safety records for accidents, incidents, injuries and damages for the past three years e.g. Lost time incident, Down-Time etc.

(3.15) Evidence of registration with Corporate Affairs Commission (CAC).

(3.16) Any additional information that will enhance the potentials of the company.

**NOTE; Failure to meet any of 4.1 – 4.6 above is a “FATAL FLAW”.**

**(4) Submission of Expression of Interest**

All prospective companies wishing to express their interest to tender for the procurement of the works described in 2.0 above shall submit relevant documentation for pre-qualification as stipulated in 3.0 above. The requested information and any supporting documents in respect of these requirements should be submitted in ONE original plus TWO hard copies and two electronic copies (CD ROM). The documents which should be in separate packages shall be sealed and clearly marked “**PRE-QUALIFICATION FOR NNPC – ABUJA INTERNATIONAL DIAGNOSTIC CENTRE (AIDC) AT UTAKO DISTRICT, ABUJA**” to reach the address given below, not later than 11th September, 2015.

**The Secretary,**

**E &T Dexcom Tenders Board,  
NNPC, Block D, First (1<sup>st</sup>) Floor, Room 45B,  
Herbert Macaulay Way,  
NNPC Towers, Central Business District,  
Abuja, FCT.**

**(5) Important Information**

**It must be noted that;**

- (5.1) Only shortlisted companies will be contacted.
- (5.2) Late submission shall be rejected.
- (5.3) Your registration on the NIPEX portal shall be an added advantage.
- (5.4) Your company shall provide NNPC with a letter of Authority to verify all claims made in your submissions.
- (5.5) Please note that this is not an invitation to tender. Only Companies adjudged qualified by NNPC under this pre-qualification procedure will be invited to participate in the competitive tender.
- (5.6) NNPC reserve the absolute discretion and right to either accept or reject any documents and it shall not be required to assign a reason for refusal to invite your company to participate in the bidding exercise or to enter any correspondence concerning the selection of any contract for the services.
- (5.7) All claims must be adequately substantiated and verifiable. NNPC shall deal directly with only authorized officers of the interested companies and not through individuals or agents (ownership is therefore essential).
- (5.8) All costs incurred by your company as a result of this pre-qualification exercise and any subsequent request for information shall be to your account.

(5.9) The pre-qualification and any related process neither creates any commitment by; NNPC nor establish any legal relationship.

**Signed: Management**